



# Darnhall Parish Council



## MINUTES OF THE MEETING OF DARNHALL VILLAGE HALL MANAGEMENT COMMITTEE HELD REMOTELY ON TUESDAY 3<sup>RD</sup> MARCH 2021 AT 7:30PM

**PRESENT:** Cllrs R Langley (Chair) (RLa) and R Lee (RL)  
Cllr M Davenport (MD)  
Ms A Hancock (Caretaker) (AH)  
Dr M Bailey (Interim Clerk) (MB)

### 1. APOLOGIES

Apologies were received from Cllr M Sherry and Mrs A Hignett.

### 2. DECLARATIONS OF INTEREST

No declarations of interest were noted

### 3. MINUTES OF MEETING HELD ON 7<sup>TH</sup> DECEMBER 2020

The minutes from the meeting held on 7<sup>th</sup> December 2020 were agreed as a correct record.

### 4. MATTERS ARISING

The following matters were raised from the above minutes: -

- BT – still ongoing

### 5. ISSUES TO BE CONSIDERED

The following issues were considered by the Committee: -

- *Report from Caretaker*  
AH attended the meeting and provided the following updates: -
  - CCTV – AH reported that the CCTV is not infra-red, so images cannot be seen in the dark at the back, but can be seen at the front. It was asked whether the front light could be fitted to a sensor. RL asked that a night vision CCTV system be examined – could be second-hand as there are many available.
  - Painting and Decorating – not able to get a supplier to provide quotes. RL asked that Verdin Estates be approached and could also contact CCA/ChALC for supplier information. The possibility of replacing the existing wooden features with PVC was discussed.
  - Users – AH said that she has kept in touch with regular users to make sure they still want to use the Hall (most of them want to carry on using it)
  - COVID – waiting for government guidance on re-opening
  - Litter – AH said that she had done a lot of litter picking and CWAC had provided bags. The Hall needs another black bin and so suppliers will be approached for quotes.

- Floor Polisher – AH to gather quotes and will be presented to Finance Committee on 10<sup>th</sup> March 2021.

The meeting thanked AH for all her work.

- *Re-opening the Village Hall (post-lockdown)*
  - It was confirmed that the Hall cannot open until after Easter (12<sup>th</sup> April 2021)
  - CCA has sent information and advice through to the Council
  - Prior to opening, a range of things need to be done including a Fire Risk Assessment
  - From 12<sup>th</sup> April 2021, some activities can resume, but not parish council meetings
  - After 17<sup>th</sup> May 2021, further activities can re-commence
- *Maintenance Issues*  
No other issues were reported to the meeting.
- *Budget 2021-22*
  - MB circulated the 2021-22 budget and this was noted by the Committee.
- *Publicity and Communications*
  - Will continue to make use of social media for advertising
- *Future Planning*
  - The Village Hall will be used as a polling station on 6<sup>th</sup> May 2021

## 6. ANY OTHER BUSINESS

The following areas of other business were raised: -

- RLa said that he will stand down as Chair of the Committee in May 2021

## 7. DATE OF NEXT MEETING

Members agreed that the next Village Hall Management Committee meeting will take place on Tuesday 8<sup>th</sup> June 2021 at 7.30pm.

**Meeting closed at 21:00pm**

**Chair .....**