

Bank reconciliation – pro forma

This reconciliation should include all bank and building society accounts, including short term investment accounts. It is the column headed “Year ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are on a receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered on a debit basis.

Name of smaller authority:

DARNHALL PARISH COUNCIL

County area (local councils and parish meetings only):

CHESHIRE WEST

Financial year ending 31 March 20xx

Prepared by (Name and Role):

MARK BAILEY, INTERIM PARISH CLERK

Date:

29/08/2020

		£	£
Balance per bank statements as at 31/3/20:			
Barclays Savings Account		8,813.3	
Barclays Current Account		9,704.5	
Barclays Community Account		939.0	
Natwest Current Account		7,541.4	
			26,998.1
Petty cash float (if applicable)		40.9	40.9
Less: any unpresented cheques as at 31/3/20 (enter these as negative numbers)			
Barclays Current Account	484	(9.99)	
Barclays Community Account	639	(24.00)	
	641	(50.00)	
	642	(24.00)	
	643	(12.00)	
	644	(50.00)	
	645	(24.00)	
	646	(12.00)	
NatWest Current Account	544	(25.00)	
			(231.00)
Add: any un-banked cash as at 31/3/20			
Net balances as at 31/3/20 (Box 8)			26,808.0